# **Fiber Technician**

Posted: December 16, 2024 | Deadline: January 3, 2025 5:00 PM (CST) Job Type: Full-Time | FLSA Type: Non-Exempt/Hourly



### \*\*\* Please note before applying: This job is in Merkel, Texas. Relocation assistance is not available \*\*\*

#### **Position Summary**

An ideal Fiber Technician is able to construct and install fiber line to bring high-speed internet to the membership. This position requires the ability to troubleshoot connectivity issues and respond to outages. A significant portion of this position requires working with internal personnel as well as external contractors. Member satisfaction and safety are a top priority for this position; on-the-job training will be provided.

This position requires on call after-hour support for fiber members.

#### Education/Experience

- High School diploma or equivalent is required
- Associates degree in any field preferred
- Must have the willingness and ability to obtain fiber installation knowledge and education

#### **Certification/Requirements**

- Must possess a current Texas driver's license and maintain and insurable driving record.
- Must be able to complete and pass CPR and First Aid training.

### Please see full job description below for further details.

Taylor Electric Cooperative is an equal opportunity employer and drug-free workplace that has been in existence since 1939. The Cooperative serves the Big Country area with a strong business acumen, commitment to the community, and, above all, dedication to serving the membership.

#### How to Apply

- An employment application is required to apply for this position.
- Click <u>here</u> to access the employment application.

#### To apply for this job please complete a job application and return to:

Contact: Allison Griffin, HR Manager Email Address: HR\_Personnel@taylorelectric.coop Website: www.taylorelectric.com Phone: 325-793-8539

## JOB DESCRIPTION Taylor Electric Cooperative, Inc.

Job Title: Fiber Technician Lvl 1 FLSA Status: Non-Exempt Job Codes: TEC: 20B2 | NRECA: 57-2421 **Department:** Fiber Operations **Date Revised:** November 2024

## 1. Objective

- a. Performs manual labor functions to construct and install fiber line system to bring high-speed internet to the membership.
- b. Troubleshoots connectivity issues and responds to outages to maintain connectivity and reliable internet service to membership.
- c. All above objectives are expected to be performed with the Cooperative's best interest in mind and in line with the Core Values.

## 2. Essential Job Functions

- a. Performs fiber operational function by working with internal and external crew members to construct fiber optic system, both overhead and underground.
- b. Installs fiber connection in buildings and homes
- c. Troubleshoots connectivity issues and makes repairs as needed to include splicing fiber lines, running line out, and working with electronics from time to time.
- d. Responds to outages and provides on-call, after-hour support to fiber members.
- e. Resolves member questions in-field and escalates issues through Fiber management and Member Services.
- f. Works with the warehouse to ensure accurate retrieval of construction and supplies for operations.

## 3. Reports to

a. Fiber Crew Foreman

## 4. Supervises

a. This is not a supervisory position

## 5. Job Specifications

- a. <u>Communication Skills</u> Must be able to convey complicated concepts in a simple and concise manner. Adequate presentation skills are a must.
- b. <u>Computer Skills</u> Must be able to use Microsoft Word, Excel, and Project, tablets, and have a good understanding of mobile and computer technology. Must be able to learn new software and technology.
- c. <u>Language Skills</u> Must have the ability to read, write and speak the English language.
- d. <u>Mathematical Skills</u> Must have the ability to work with mathematical concepts.
- e. <u>Other Skills</u> Must have the ability to understand and follow Cooperative maps, Cooperative Safety Manual, work orders, staking sheets, and any type of Cooperative forms related to work being performed. Must have the ability to learn cooperative's service area and distribution system. Must have the ability to learn and understand the installation of fiber systems.
- f. <u>Planning Skills</u> Must have the ability to plan for the current project's needs

- g. <u>Personal Characteristics</u> Work requires independent and original thinking. Must be a team player and be able to work independently. Must represent the Cooperative in a positive manner.
- h. <u>Reasoning Ability</u> Must have the ability to analyze situations and develop solutions to solve practical problems.
- i. <u>Physical Characteristics</u> Must be able to use hands, fingers, arms for grasping, reaching or holding items. Must possess general dexterity to operate a personal computer and small hand tools. Will be required to regularly sit and frequently stand and walk. Will be required to climb, balance, stoop, knell, crouch and crawl. Must be able to hear. Will be required to lift up to 75 pounds. Specific vision abilities include close, distance, color and peripheral vision. Must have depth perception and ability to adjust focus.
- j. <u>Working Conditions</u> Work mainly takes place in an outdoor environment which may lead to exposure to extreme heat and humidity as well as extreme cold. Will be exposed to moving mechanical parts; risk of electrical shock or vibration. Noise level is usually moderate. Will be required to drive company vehicle and work outdoors to oversee fiber system and project management.
- k. <u>Working Hours</u> Average work week consist of four (4) ten (10) hour days. Work regularly scheduled hours, although weekends, evenings and holidays may be required to meet deadlines or to attend meeting or conferences.

## 6. Education and Experience

- a. High School diploma or equivalent is required
- b. Associates degree in any field preferred
- c. Must have the willingness and ability to obtain fiber installation knowledge and education

## 7. Licenses and Certificates

- a. Must possess a current Texas driver's license and have and maintain an insurable driving record.
- b. CPR and First Aid Certification (on-job training provided)

### 8. Remarks

- The foregoing position description is not all-inclusive of the duties to which the employee may be assigned. In order to ensure maximum flexibility and efficiency and to encourage cross training, employees will be assigned additional duties as are deemed necessary by Fiber Management.
- b. This position is not eligible for telecommuting.

#### ACKNOWLEDGEMENT:

I have read and understand the information contained in the job description. I further understand that this job description is not intended and should not be construed as an exhaustive list of all responsibilities, skills, efforts, or working conditions associated with this job. I may be required to perform additional tasks necessary to meet Cooperative job duties. This job description is intended to be an accurate reflection of the principal job elements for making fair decisions. This job description does not constitute a written or implied contract of employment. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Employee Signature

Date

Supervisor Signature

Date

## **EMPLOYMENT APPLICATION**

**Taylor Electric Cooperative, Inc.** 



APPLICANT INFORMATION										
Last Name				First		М.І.		Date Applied		
Street Addre	55									
City			State		ZIP					
Phone			E-mail							
Date Available				Position Applied 1						
Are you authorized to work in the United States?				NO	*You <b>MUST</b> list a specific position, or <u>your application will not be</u>				will not be processed.	
Have you ever worked for this company?				NO	If 'yes', when?					
Have you ever been convicted of a felony?			YES	NO	If 'yes', explain					
Do you have a Commercial Driver's License?			YES	NO	If 'yes', what clas	is?	Restrictions?			
EMPLOYME	NT & EX	PERIENCE								
Company				Phone		Location				
Job Title			Sta	rt Date		End Date				
Responsibilities										
Reason for Leaving										
May we contact your previous employer?			YES	NO						
Company			Phone			Loca	tion			
Job Title				rt Date		End [	Date			
Responsibilities										
Reason for L	eaving									
May we contact your previous employer?			YES	NO						
Company			Phone			Loca	tion			
Job Title		Si		rt Date		End [	Date			
Responsibilit	ies									
Reason for Leaving										
May we contact your previous employer?			YES	NO						
Company				Phone		Loca	tion			
Job Title				rt Date		End [	Date			
Responsibilities										
Reason for Leaving										
May we contact your previous employer?			YES	NO						

EDUCATION											
High School							Location				
Did you graduate?	YES	NO					I				
College							Location				
Did you graduate?	YES	NO	Degr	ee			<u> </u>				
Other			1				Location				
Did you graduate?	YES	NO	Degr	ee							
MILITARY SERVICE											
Branch					Ran	k at Discharge					
Have you been discha	ged or s	till activ	/e?								
REFERENCES											
Please list three profe	<mark>ssional</mark> r	eferenc	es.								
Full Name						Relationship					
Company						Phone					
Address											
Full Name						Relationship					
Company	Phone										
Address											
Full Name						Relationship					
Company						Phone					
Address											
DISCLAIMER AND S	IGNATU	JRE									
I acknowledge that all the information I have provided in this application is true and complete to the best of my knowledge. I authorize Taylor Electric Cooperative, Inc. (TECI) to make inquiries to any of the persons, business entities, and schools identified in the application I also understand that if I am hired and any falsification of information in this application is discovered, I may be subject to immediate disciplinary action, up to and including termination. I further understand that if I am employed by TECI I will be required to abide by all of its policies, rules, and regulations.											
I further acknowledge and agree that, if employed by TECI, my employment will be held in accordance with Texas state employment law thus not guaranteed for any specific period of time and the employment relationship with TECI will be at-will; meaning that the relationship can be terminated by myself or TECI with or without cause and with or without notice. I further understand that the employment relationship between myself and TECI can only be modified by a written agreement signed by both myself and the authorized representatives of TECI.											
I acknowledge that TECI does not unlawfully discriminate in employment practices and that no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state, or federal law.											
I understand and agree that any employment offer I may receive from TECI is contingent upon my successful completion of the company's total pre- employment screening process, including <b>satisfactory reference checks, background check, and drug and alcohol screening</b> ,											
I understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I-9 Form.											
I also understand that this application remains current for <b>only 30 days</b> . At the conclusion, of that time, if I have not heard from TECI and still wish to be considered for employment, it will be necessary for me to reapply and complete a new application.											
Signature Date											
							Face				

## PLEASE RETURN YOUR COMPLETED APPLICATION TO HR\_PERSONNEL@TAYLORELECTRIC.COOP OR DELIVER/MAIL TO EITHER OFFICE